

**MINUTES OF A MONTHLY MEETING OF THE WEST OAKS HOMEOWNERS
ASSOCIATION HELD ON SEPTEMBER 21, 2020 VIA ZOOM VIRTUAL MEETING**

BOARD DIRECTORS PRESENT

Robin Mathiason
Andy Rathbun
Jan Naughton
Wesley Boyer
Andy Dietrich

DIRECTORS ABSENT

Tim Gordon

IN ATTENDANCE

Wendy Tran of Graham Management was present and took meeting minutes.

Executive session began at 6:32pm when a quorum was present.

Open Session was convened at 7:46pm.

Board voted on items under Financials, Legal Report, Deed Restriction Report, and ARC in Open Session.

GUEST SPEAKERS

N/A.

FINANCIALS

- Month ending August 31, 2020 was reviewed and approved.
- Total operating funds are \$283,888.89. Total reserves are \$618,632.09. Total project funds are \$104,067.32. Total cash disbursements are \$ 17,458.25.
- Association is 96% collected for 2020.
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LEGAL REPORT

- Legal reports were reviewed for Holt & Young.
 - WO3A0118- Authorization for Foreclosure- tabled to ask new attorney HooverSlovacek for advice.

DEED RESTRICTIONS

Deed restrictions were reviewed and discussed.

- WO30507-Tree Variance Request: Jan Naughton, Robin Mathiason, Andy Dietrich and Andy Rathbun approved tree removal but it will need to be replaced with another approved tree, Wesley Boyer denied requested.

APPROVAL OF MINUTES

The August 17, 2020 minutes were reviewed and approved with the following changes:

- WO40108 Pool Application-Board agreed this is not HOA related, City of Pearland has approved plans.
- WO30209 Patio Variance-Robin Mathiason, Andy Dietrich, Andy Rathbun approved; Wes Boyer and Tim Gordon denied request.

NEW BUSINESS

- Board approved new attorney HooverSlovacek.
- Board approved annual meeting date for January 11, 2020.
- Board approved CRC concrete repair proposal.

OLD BUSINESS

N/A

MANAGEMENT REPORT

- Wes Boyer discussed 2020 Octoberfest.
- Tree Trimming Proposal- Tabled- Andy Rathbun will be getting another proposal to compare prices.
- Board asked management for the following:
 - Annual Meeting/ Open Board Position- Get further clarification from new attorney HooverSlovacek.
 - Follow up with Highlight for monument electrical LED replacement proposal.

HOMEOWNERS FORUM

None.

Election of Officers tabled until further noticed due to Covid-19.

NEXT MEETING DATE

The next meeting date is October 19, 2020.

ADJOURNMENT

There being no further business, a motion to adjourn was made at 7:46pm and unanimously approved.

10.21.20

DATE

Wendy Tran, on Behalf of Board of Directors

APPROVED