

**MINUTES OF A MONTHLY MEETING OF THE WEST OAKS HOMEOWNERS
ASSOCIATION HELD ON OCTOBER 19, 2020 VIA ZOOM VIRTUAL MEETING**

BOARD DIRECTORS PRESENT

Robin Mathiason
Andy Rathbun
Jan Naughton
Wesley Boyer
Andy Dietrich
Tim Gordon

DIRECTORS ABSENT

IN ATTENDANCE

Wendy Tran of Graham Management was present and took meeting minutes.

Executive session began at 6:31pm when a quorum was present.

Open Session was convened at 7:41pm.

Board voted on items under Financials, Legal Report, Deed Restriction Report, and ARC in Open Session.

GUEST SPEAKERS

N/A.

FINANCIALS

- Month ending September 30, 2020 was reviewed and approved.
- Total operating funds are \$267,400.74. Total reserves are \$618,756.16. Total project funds are \$104,084.38. Total cash disbursements are \$ 15,966.58.
- Association is 96% collected for 2020.
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LEGAL REPORT

- Legal reports were reviewed for Holt & Young.
 - WO30311: Waive Legal Fees Request was denied.

DEED RESTRICTIONS

Deed restrictions were reviewed and discussed.

- WO1A0254-Stump Removal Variance Request was denied, homeowner will need to remove the stump.
- WO20420- Patio Cover Variance Request was approved, Wes Boyer opposed.

APPROVAL OF MINUTES

The September 21, 2020 minutes were reviewed and approved.

NEW BUSINESS

- Board approved Nash irrigation repair proposal.

OLD BUSINESS

Board approved the following proposals:

- Nash Tree Trimming
- Highlight Monument Electrical
- Octoberfest Budget

MANAGEMENT REPORT

- Concrete Repair Update: Scheduled to be completed on 10.19.20
- 2020 Holiday Decorations Update: Scheduled for installation on 11.23.20
- Monument Electrical Update: To be scheduled once the Project Manager is back in office on Tuesday 10.20.20.
- Board agreed for Andy Rathbun to speak to potential candidate for appointing new director.
- Management to draft sweep account to present to the board for review and approval.

HOMEOWNERS FORUM

- WO41013- Shed Variance Request-this has been tabled for the next meeting.

NEXT MEETING DATE

The next meeting date is November 23, 2020.

ADJOURNMENT

There being no further business, a motion to adjourn was made at 7:41pm and unanimously approved.

DATE

APPROVED