

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF THE WEST
OAKS HOMEOWNERS ASSOCIATION HELD ON OCTOBER 16, 2017 AT 6:30
PM AT 2845 OCHOA ROAD, PEARLAND, TEXAS 77584**

BOARD OF DIRECTORS PRESENT

Jan Naughton
Mitchell Sykes
Robin Mathiason
Matt Cline

DIRECTORS ABSENT

Tim Gordon
Wes Boyer
Skye Picchiotino

IN ATTENDANCE

Kristi Cole from Graham Management was in attendance. The meeting was called to order at 6:41 pm. Kristi Cole took the meeting minutes.

FINANCIALS

Month Ending September 2017 – the Board reviewed the financial reports. A motion to approve the financial report was made and passed unanimously.

- Kristi Cole reported that the 2017 assessments are 99% collected.
- Total operating funds are \$286,472.05. Total reserves are \$501,957.33. Total cash disbursements were \$16,239.23. The project fund account has \$45,993.68.

LEGAL REPORT

The Board reviewed and discussed the legal report. A motion to approve and accept the legal report was made and passed unanimously.

DEED RESTRICTION REPORT

No deed restriction report was presented.

APPROVAL OF MINUTES

The minutes from the September 2017 meeting were reviewed. A motion to approve the minutes of the previous meeting was made and passed unanimously.

NEW BUSINESS

None.

OLD BUSINESS

Actions Taken Outside a Meeting:

- Western Horticulture Landscape services contract was executed.
- Poseidon pool management contract was executed.

MANAGEMENT REPORT

- Graham Management will seek proposals for entrance improvements.
- There was a discussion about getting proposals for some LED lights at the entrances.

- The pool gates and interior doors were re-keyed.
- Assessments and letters were mailed.
- Champions contract was terminated. Texas Erosion confirmed start date of November 1, 2017.
- Annual Meeting-date of January 16, 2018 will be requested for Copeland.

EVENTS COMMITTEE

No report.

ADDITIONAL BUSINESS:

None.

HOMEOWNER FORUM

- Pat & Andy Dietrich and Kimberly Rathbun attended the meeting.
 - Questions were answered regarding trimming limbs around the flag, changing the ARC guidelines to be more up to date, removing duck crossing signs and duck removal.

NEXT MEETING DATE

The next proposed meeting date is the annual meeting and is November 20, 2017.

ADJOURNMENT

There being no further business to discuss, a motion to adjourn at 7:25 pm was made and unanimously approved.