

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF THE WEST
OAKS HOMEOWNERS ASSOCIATION HELD ON MARCH 20, 2017 AT 6:30
PM AT 2845 OCHOA ROAD, PEARLAND, TEXAS 77584**

BOARD OF DIRECTORS PRESENT

Jan Naughton
Mitchell Sykes
Robin Mathiason
Matt Cline
Tim Gordon

DIRECTORS ABSENT

Skye Picchiotino
Wesley Boyer

IN ATTENDANCE

Kristi Cole from Graham Management was in attendance. The meeting was called to order at 6:30 pm. Kristi Cole took the meeting minutes.

FINANCIALS

Month Ending February 2017 – the Board reviewed the financial reports. A motion to approve the financial report was made and passed unanimously.

- Kristi Cole reported that the 2017 assessments are 83% collected.
- Total operating funds are \$382,344.23. Total reserves are \$500,843.94. Total cash disbursements were \$32,351.83. The project fund account has \$109,734.42
- WO1A249-The board unanimously agreed to a payment plan.
- WO30526-The board unanimously agreed to a payment plan.
- WO3B0404-The board unanimously agreed to refund a late fee.

LEGAL REPORT

The Board reviewed and discussed the legal report. A motion to approve and accept the legal report was made and passed unanimously.

- WO1A0220-The board unanimously agreed to proceed with the foreclosure authorization.

DEED RESTRICTION REPORT

The Board reviewed and discussed the deed restriction report. A motion to approve the report as presented was made and approved unanimously.

- WO1A0230-This was tabled until the April meeting.

APPROVAL OF MINUTES

The minutes from the February 2016 meeting were reviewed. A motion to approve the minutes of the previous meeting was made and passed unanimously.

GUEST SPEAKER:

- Melisa Jordan spoke with the board about her services and answered general questions.

HOMEOWNER FORUM

- A homeowner informed the board about a missing board on the walk bridge. Ms. Cole explained that the bridge repair is the responsibility of the City of Pearland and the county. It has been reported. Matt Cline agreed to call Mr. Yost at Drainage District 4 to see if they might do the repairs.

NEW BUSINESS

None.

OLD BUSINESS

Actions Taken Outside a Meeting:

- A motion to thin out the ducks in the community was approved via email.
- Installation of a shade above the wading pool was approved via email.
- Replacing picnic tables at pavilion was approved via email.

MANAGEMENT REPORT

- Ducks: The board approved a proposal to thin out the duck population.
- A demand letter has been sent to Greater Houston Pool Management. The attorney requested and provided more information.
- A proposal from Western was reviewed and approved unanimously for plant replacements in the medians.
- A proposal from McKenna was reviewed and approved to replace the rotted trim in the pump room and 3 adjoining rooms with hardiwood.
- A proposal from McDaddy's Pressure Washing was reviewed and approved for the pool, sidewalks, pavilion, playground equipment and parking lot.
- The proposal to re-stripe the parking lot was tabled until after the pressure washing is done on the parking lot.

ADDITIONAL BUSINESS:

Official Facebook Page: The board will hire someone to run and monitor this page.

ASSIGNMENT OF OFFICERS:

- President: On a motion duly made, seconded and agreed, Robin Mathiason was nominated President.
- Vice President: On a motion duly made, seconded and agreed, Matt Cline was nominated Vice President.
- Secretary: On a motion duly made, seconded and agreed, Tim Gordon was nominated Secretary.
- Treasurer: On a motion duly made, seconded and agreed, Jan Naughton was nominated Treasurer.

NEXT MEETING DATE

The next proposed meeting date is the annual meeting and is April 17, 2017.

ADJOURNMENT

There being no further business to discuss, a motion to adjourn at 8:04 pm was made and unanimously approved.